

## **INSTRUCTIONS FOR PANASONIC TVM50 VOICEMAIL SYSTEM**

by **Project Telecoms – 0406611538 – [www.projecttelecoms.com.au](http://www.projecttelecoms.com.au)**

### **- To Record Customer Service Menu/s**

- Dial 500 ( Voicemail extension )
- When answered, dial # 6 \* 998 ( as above )
- Select Option 5
- Select Option 3 ( Personal Greetings )
- Select Option eg. 1 ( Customer Service Menu No. )
- Record when prompted, then press 1 to STOP.
- When prompted, press 1 for playback, or 2 to save recording.
- Once saved, hang up.

### **- To Record Personal Voicemail Greeting**

- Dial 500 ( Voicemail extension )
- Select Option 3 ( Mailbox Management )
- Select Option 1 ( Personal Greetings )
- Select Option 1 ( Record No Answer Greeting )
- Record when prompted, then press 1 to STOP.
- When prompted, press 1 for playback, or 1 to save recording.
- Once saved, hang up.

**\*\*TO RETRIEVE PERSONAL MESSAGES, PRESS 'MESSAGE' KEY, THEN SP-PHONE.  
THE LIGHT AT THE TOP CORNER OF YOUR HANDSET WILL BE LIT TO NOTIFY OF A  
MESSAGE, OR DIAL 500 (VOICEMAIL PILOT EXTENSION NUMBER.\*\***

### **-To Forward Your Handset To Voicemail ( for BUSY/NO ANSWER )**

- Press 'PROG' ( on LCD display )
- Press 'FWD/DND' key
- Press 'ENTER'
- Using the arrows on the round dial pad at the bottom right of your handset, scroll until you see 'FWD B/NA:'
- Enter 500, then press 'ENTER'
- Press Exit



For further assistance, please call;

**Project Telecoms on 0406 611 538**

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